Video Title: Assigning Permissions in Windows 2000
TI: 6.2.1

Step 1		Description
#1	**video 1**	Open My Computer then open the C: drive by double clicking on it. Create a folder and name it **Chemistry** by right clicking in the window and selecting **New** and then **Folder**. Within the Chemistry folder create an **Experiments** and a **Laboratory** folder. Within the **Chemistry\Experiments** folder create a **Week3** folder.
#2	**video 1**	Navigate back to the Local Disk (C:) and right-click on the **Chemistry** folder, and click **Properties**. The Properties box displays. Click on the **Security** tab.
Step 2		
#3	**video 2**	Click the **Add** button scroll down to the Administrators and Users Groups. While holding down the **Ctrl** key and clicking on the **Administrators** and then click on **Users** this will highlight both groups simultaneously. Click **Add**. Notice under the name window the Administrators and Users group are present. Click to Highlight the Administrators group. Under the Permissions window, under the Allow column click **Full Control**. Click **OK** when finished.
#4	**video 2**	Open the Chemistry folder. **Right-click** the Experiments folder, and click **properties**. Click the **Security** tab. Click on both the Administrators and Users group to see that the Allow boxes are all checked. Click **OK** when finished.
#5	**video 2**	Open the Experiments folder, **right-click** on the Week3 folder and click the Security tab. Click **Add**, when the dialog box opens up navigate to and highlight **LocalUser2** and click **Add**. Click **OK** when finished.
#6	**video 2**	In the Permissions box put a check mark in the **Modify** box. Click **OK** to close the box.
#7	**video 2**	Navigate back to the Chemistry folder. **Right-click** on the Laboratory folder and click on the Security tab to view the groups and permissions checked. click **OK** to close the box. Close all open windows.

Step 3	
#8 **video 3**	Log off Administrator and log on as **LocalUser1**, navigate to **the Chemistry\Experiments\Week3** folder. Try to create a text file in the Week 3 folder. **Right-click,** go to **New \Text Document.** Notice LocalUser1 does not have permission to create a document in this folder. Click OK to continue. Next navigate to the **Chemistry\Experiments** folder. Try to create a file in the Experiments folder, right-click and go to **New \Text Document.** Notice LocalUser1 does not have permission to create a document in this folder. Click OK to continue.
#9 **video 3**	Log off of **LocalUser1** and log back on as **LocalUser2**, and then navigate to the **Chemistry\Experiments\Week 3** folder. Try to create a file in the Week 3 folder. **Right-click,** go to **New \Text Document.** Notice a text document is able to be created. Rename the document **test1.** Next navigate back to the **Chemistry\Experiments** folder. Try to create a file in the Experiments folder, right-click and go to **New \Text Document.** Notice LocalUser1 does not have permission to create a document in this folder. Click OK to continue.
#10 **video 3**	Log off of **LocalUser2** and log back on as **Administrator**, and then navigate to the **Chemistry\Experiments** folder. Try to create a file in the Experiments folder, right-click and go to **New \Text Document.** Notice the Administrator has the permissions to create a document in this folder. Rename the document **test2**. Close the window.